

QUEEN'S BENCH DIVISION - MASTER'S REVIEW LISTS
(PERSONAL INJURIES and CLINICAL NEGLIGENCE CASES)

CASE INFORMATION FORM

Please refer to the Queen's Bench Master's guidance published [here](#)

This form should be completed **collaboratively** by the legal representatives for all parties or the Litigant in Person in typewritten form, copied to those parties and submitted to the Central Office centraloffice@courtsni.gov.uk at least **FIVE** working days before the court date.

COURT DATE:	29 April 2021
ICOS REF:	21/123456
CASE TITLE:	A Sample v A Trust
ORDER /RELIEF SOUGHT	<p>This matter is listed for an Administrative Review (1st Review) before the Master on 29/4/21.</p> <p>The parties seek an order for directions and a date for further review before the Master.</p>
AGREED DIRECTIONS (IF APPLICABLE)	<p>Where the parties agree, the directions/issues /order can be considered <u>without an oral hearing</u>, please attach any written position papers/submissions and expert reports relied on.</p> <p>The parties have agreed the following directions :</p> <ol style="list-style-type: none"> 1. Exchange of liability medical evidence on a like for like basis by (date) 2. Disclosure of Plaintiff's quantum medical evidence by (Date) 3. Disclosure of Defendant's quantum medical evidence by (Date) 4. Meetings of liability medical experts to be completed between the parties by (Date) 5. Disclosure of Plaintiff's Special Loss Evidence by (Date) 6. Disclosure of Defendant's Special Loss Evidence by (Date) 7. Meetings of Quantum experts (medical and special loss) by (Date) 8. list for further review before the Master on (Date) <p>DRAFT AGREED ORDER ATTACHED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Where the directions are not fully agreed, but the matter is urgent, please provide draft directions for each party.</p> <p>To be attached in 1 x A4 page Font 12 if necessary.</p>

ISSUES IN DISPUTE

Please summarise the **core** issues requiring judicial adjudication, to be attached in 1 x A4 page Font 12, highlighting any contentious matters.

Not applicable

HEARING REQUIRED

If the parties cannot agree a position and there is a need for the matter to be resolved by the court, please select preferred option and provide any relevant information to support your preference.

REMOTE HEARING (Sightlink / WebEx)

LIVE HEARING (in Person in a Courtroom)

(Please note that capacity within the courtroom is restricted to ensure all attendees can maintain effective social distancing. Therefore it may not be possible to accommodate all attendees in the courtroom)

HYBRID HEARING (partly live/ partly remote)

TELEPHONE CONFERENCE

The Master may, upon reviewing the papers direct which form of hearing is most appropriate; therefore, it is important that you provide any relevant information to support your preference.

Please also confirm:

- The number of attendees:
- The time estimate:
- Details of proposed arrangements for any parties, witnesses or representatives to attend by live link or telephone link:

COMPLETED BY

Solicitor A On behalf of Plaintiff
xxxxxxx Solicitors
Belfast
Tel:

Solicitor B On behalf of Defendant
xxxxx Solicitors
Belfast
Tel:

Dated: *xx /xx/xxxx*

FOR JUDICIAL USE ONLY

Reviewed By : _____ (Name of Master)

On: _____

If an oral hearing is directed, please indicate if it is by:

REMOTE HEARING (Sightlink / WebEx)

LIVE HEARING (in Person in a Courtroom)

HYBRID HEARING (partly live/ partly remote)

TELEPHONE CONFERENCE

Master's Order / Directions:

COURT OFFICE USE ONLY

Order / directions resulted on ICOS by _____ on _____

Arrangements made for hearing (if applicable) as follows: